

# Santa Barbara County Assessor



## Business Property Statement E-Filing User Guide

## Introduction

This guide provides step-by-step instructions for using the Santa Barbara County Assessor E-Filing System to electronically file your Form 571-L, Business Property Statement (BPS). If you prefer to file using a printed form, guidance is also included for paper submission.

## E-Filing Resources

Throughout the E-Filing process, you will find helpful links on the right or bottom margins of the webpage:

- **Instructions for the Business Property Statement**  
Opens a separate window with official 571-L instructions for reporting business property.
  - **E-File User Guide**  
This user guide opens in a separate window for easy reference.
  - **Frequently Asked Questions (FAQs)**  
Provides general information about the E-Filing system and answers to common Business Property Tax questions.
  - **Contact Assessor's Office**  
Displays a direct phone number for assistance.
  - **Email Support**  
Emails sent to the provided address will be responded to by Assessor staff.
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## Filing Requirement

Following the January 1st lien date, Santa Barbara County requires each business to declare any taxable business personal property owned as of that date. This requirement can be fulfilled in one of two ways:

- Submitting a paper statement, or
- Participating in the E-Filing system (when eligible)

**Note:** Some businesses may be required to file by paper only.

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## Notice to File

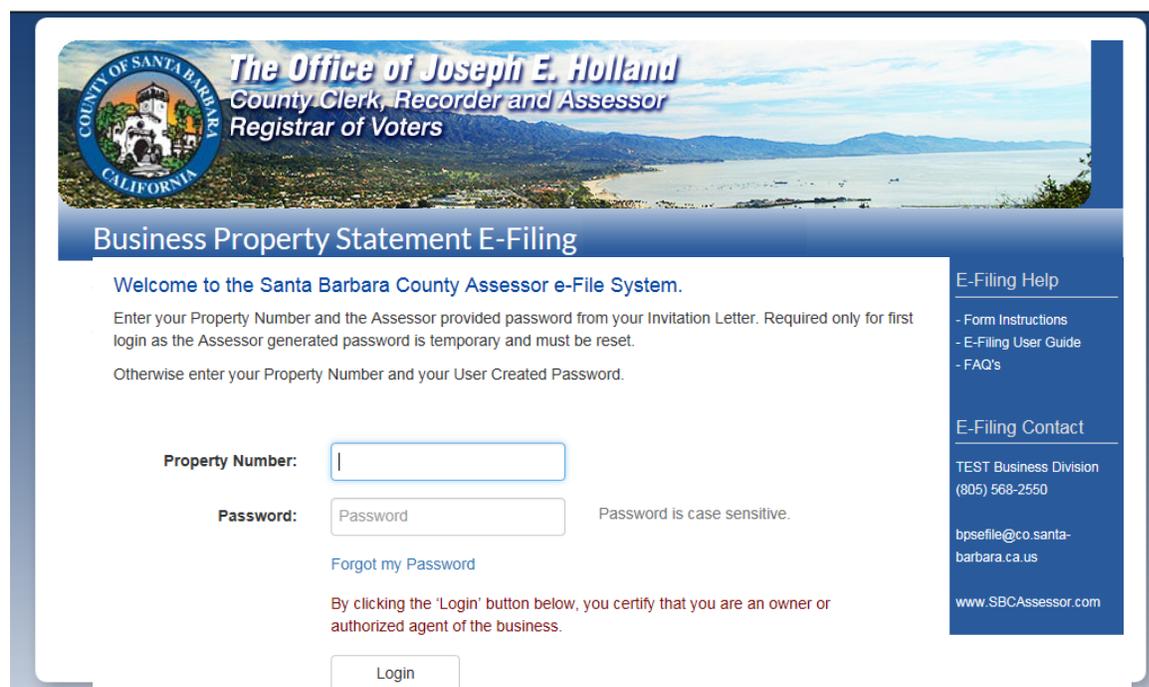
A Notice to File the Business Property Statement electronically (E-File) will be mailed to the business address on file shortly after the start of each calendar year. This notice includes:

- A **Property Number**
- A **Password**

Both are required to access your business account in the E-Filing system.

Enter the Property Number and Assessor-provided Password from the notice to file letter, then select 'Login' to get started.

**Note:** Passwords are **case-sensitive**.



The screenshot shows the login interface for the Santa Barbara County Assessor e-File System. At the top, there is a banner with the county seal and the text: "The Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters". Below the banner is the title "Business Property Statement E-Filing". The main content area includes a welcome message: "Welcome to the Santa Barbara County Assessor e-File System." followed by instructions: "Enter your Property Number and the Assessor provided password from your Invitation Letter. Required only for first login as the Assessor generated password is temporary and must be reset. Otherwise enter your Property Number and your User Created Password." There are two input fields: "Property Number:" and "Password:". The password field has a note "Password is case sensitive." and a link "Forgot my Password". Below the fields is a "Login" button and a disclaimer: "By clicking the 'Login' button below, you certify that you are an owner or authorized agent of the business." On the right side, there is a sidebar with "E-Filing Help" (Form Instructions, E-Filing User Guide, FAQs) and "E-Filing Contact" (TEST Business Division, phone number, email, and website).

**Note:** After logging in with your Assessor-provided E-Filing Password, you will be prompted to reset it. This allows you to create a customized password for the current filing year.

The new password you set will be valid **only for the current year**. Each year, the Assessor issues a new password unique to that filing period for each business.

# Business Property Statement E-Filing

## Password Reset

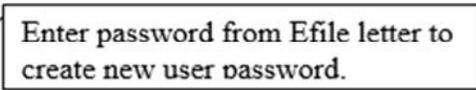
Please enter your current password and new password below.

**Current Password:**

**New Password:**

Show New Password

The new password must contain at least one capital letter, one lowercase letter, and one number. It also must be between seven and 20 characters long.



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## Password Recovery

If you do not have the current year's password, you can recover it by selecting 'Forgot my Password' on the Login page.

- If your email address is on file from the prior year, the current password will be emailed to you.
  - Alternatively, if you enter the prior year's password on the recovery page, the current year's password will be displayed on screen.
-

## Password Recovery

Enter your Property Number then select an option to recover your password

Property Number:

Password is case sensitive.

- Send the password to the email addresses currently on file.
- Enter last year's password to recover the current password if you previously used eFile.

Previous Password

By clicking the 'Recover' button below, you certify that you are an owner or authorized agent of the business.

You will be required to reset the password immediately after you log on.

Recover

Cancel

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## Password Reset

After your initial login using the Assessor-provided password, you will be directed to the Password Reset screen.

1. In the Current Password field, enter the password included in your Notice to File letter.
2. In the New Password field, create a custom password that meets the criteria below.
3. Click the 'Reset' button to continue.

### Password Requirements:

Your new password must contain:

- At least **one uppercase letter**
- At least **one lowercase letter**
- At least **one number**
- Be **between 7 and 20 characters** in length

## Password Reset

Please enter your current password and new password below.

**Current  
Password:**

**New  
Password:**

Show New Password

The new password must contain at least one capital letter, one lowercase letter, and one number. It also must be between seven and 20 characters long.

Reset

Cancel

## Business Location Verification

The next screen will prompt you to verify the business location.

- If the address is incorrect due to a move or clerical error, you may update it directly on this page.
- If you select 'Cancel and Log Out' you will be logged out of the E-Filing system and any unsaved changes will be lost.

You will also be required to provide an Owner Email Address if the field is blank. If the pre-filled email is incorrect, you may update it at this time.

**Please take a moment to verify both the business address and owner email before clicking 'Save and Proceed' to continue to the next step.**

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### Verify Property

\* = required

Is this the location of your business as of 12:01 a.m., January 1st of the current year?

If not, please update.

Street Address:*	<input type="text" value="La Cumbre Plz"/>
	<small>Max. length is 50 characters. Include suite number. PO Box is not allowed.</small>
City:*	<input type="text" value="Santa Barbara"/>
Property Number:	039-321-06-160-5
Owner Name:	ABC Retailers Inc
Business Name:	ABC Retail Store #201
Owner Email:*	<input type="text"/>

Cancel and Log Out

Save and Proceed

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## Filing Options

After confirming your business information, the next page will present you with three (3) options for filing your Business Property Statement.

Select the appropriate option, then click the 'Next' button to continue.

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### **Option 1:** *File Electronically*

Choose this option to complete and submit your property statement entirely through the E-Filing system.

This User Guide is designed to assist you through the electronic filing process.

Details for **Option 1** begin on **page 13** of this guide.

Screens following this section apply to Option 1 once all three filing options are explained.

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### **You Have Three (3) Options For Filing Your Business Property Statement**

*Choose the appropriate option and then click 'Next' button to continue*

- OPTION 1**  
**File Online / E-Filing (Recommended)**
  
- OPTION 2**  
**Print Forms and file using the following methods:**
  - Mail, or
  - Deliver to Office Location, or
  - Send Electronically using Option 3
  
- OPTION 3**  
**Upload File**
  - Scanned and filled-in PDF generated by Option 2, or
  - PDF Generated by third party application

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**Option 2: Print and File Manually (PDF)**

Choose this option to print or complete the Business Property Statement in Portable Document Format (PDF).

A pre-filled form will be generated with Assessor information for the selected business, including a statement barcode for identification and processing.

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**You Have Three (3) Options For Filing Your Business Property Statement**

*Choose the appropriate option and then click 'Next' button to continue*

- OPTION 1  
File Online / E-Filing *(Recommended)*
  
- OPTION 2  
Print Forms and file using the following methods:
  - Mail, or
  - Deliver to Office Location, or
  - Send Electronically using Option 3
  
- OPTION 3  
Upload File
  - Scanned and filled-in PDF generated by Option 2, or
  - PDF Generated by third party application

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**Option 2** will display the screen shown below. Here, you can print the Business Property Statement if you prefer to complete a paper form.

Please note that selecting this option does not disable your ability to file electronically using Option 1 described above.

- Selecting the **'Print Form'** button will open a new window with a PDF of the Business Property Statement.

- A PDF **will not** be generated if the Property ID is invalid according to Assessor records.
- After the PDF window opens, return to this screen and select the **'Logout'** button to exit the E-Filing system.
- Selecting the **'Cancel'** button will take you back to the Filing Options page.

The page also displays Assessor mailing addresses and office locations where you may hand-deliver or mail the Business Property Statement.

Additionally, the PDF generated in Option 2 can be completed and submitted electronically using Option 3 by logging back into the E-Filing system.

### Print Forms

Click the **Print Form** button to generate a blank 571-L PDF form.

It's important that any pop-up blockers be temporarily disabled to view the form.

**Print Forms in Current Window**

**You may file the form using the following methods:**

- Mail delivery, or
- Drop-off at an Assessor Office Location, or
- Submit completed form electronically using Efile Option 3. You may login to Efiling when ready to upload form.

**Assessor mailing options:**

Assessor Business Division PO BOX 159 Santa Barbara, CA 93102-0159	Assessor Business Division Suite 115 511 E. Lakeside Parkway Santa Maria, CA 93455-1341
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**Assessor office locations:**

Santa Barbara	Santa Maria
105 E. Anapamu St., Room 204 Santa Barbara, CA 93101 Phone: (805) 568-2550 <a href="#">map</a>	511 E. Lakeside Parkway, Suite 115 Santa Maria, CA 93455-1341 Phone: (805) 348-8310 <a href="#">map</a>

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**Option 3: Upload Completed Statement and Supporting Documents**

Select this option to electronically upload a completed Business Property Statement—either one generated using Option 2 or a PDF completed through a third-party application.

Additionally, you may use Option 3 to submit other supporting documents related to your property statement filing.

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**You Have Three (3) Options For Filing Your Business Property Statement**

*Choose the appropriate option and then click 'Next' button to continue*

- OPTION 1  
**File Online / E-Filing (Recommended)**
  
- OPTION 2  
**Print Forms and file using the following methods:**
  - Mail, or
  - Deliver to Office Location, or
  - Send Electronically using Option 3
  
- OPTION 3  
**Upload File**
  - Scanned and filled-in PDF generated by Option 2, or
  - PDF Generated by third party application

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**Option 3 (continued): Uploading Your Business Property Statement**

The Assessor will accept the Business Property Statement submitted in PDF format to satisfy the filing requirement. For the submission to be considered valid, the statement must include a signature, digital signatures are acceptable.

To upload your completed Business Property Statement:

1. Select 'Browse' to locate the saved PDF file on your device that you plan to submit electronically.
    - o Please ensure you select the correct PDF file.
    - o Only one file can be uploaded at a time, but you may upload additional files if needed.
  2. The uploaded file(s) will be linked to the business property you verified at login. You can confirm the property details under the Property Information heading on the screen.
  3. After selecting the PDF, click 'Submit Statement' to transfer the file to the Assessor. A pop-up window will confirm a successful upload.
- Selecting the 'Cancel' button will return you to the Filing Options page.
  - Use 'Login for Another Property' to return to the login page for a different property.
  - Select 'Logout' to exit the E-Filing system.

**The Office of Joseph E. Holland**  
County Clerk, Recorder and Assessor  
Registrar of Voters

### Business Property Statement E-Filing

[Submit File](#)

The Assessor will accept the Business Property Statement submitted in PDF format to comply with the annual filing requirement. The Business Property Statement submitted electronically requires a signature to be considered a valid filing.

- Select 'Browse' to locate the completed, signed Business Property Statement from your saved PDF file that you plan to submit to the Assessor.
  - o Confirm that the form is for the business identified in the property information section on the right margin of this screen.
- Only one file can be transferred at a time.
- You may submit additional documents in PDF format for the business if necessary during this session.

Select File:  No file chosen  
(PDF Only)  
When the PDF is selected, choose "Submit Statement" to transfer the file to the Assessor.

Selecting "Cancel" button will direct you back to the Filing Options page.

Select "Logout" button to close and exit the E-Filing system.

**Property Information**

Property ID  
057-240-25-004-1

Situs  
La Cumbre Plz Santa  
Barbara

Owner  
ABC Retailers Inc / ABC  
Retail Store #201

**E-Filing Contact**

Assessor Contact  
(805) 698-2650

bpsefile@co.santa-  
barbara.ca.us

www.SBCAssessor.com

**BPS e-Filing Help**

- FAQ's
- E-Filing User Guide
- BOE Form Instructions

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## Electronic Filing (E-file) – Option 1

After selecting Option 1, the next screen will display owner name and mailing address currently on file with the Assessor's office.

- The Business Owner Name field must be completed if you have a fictitious business name (DBA) that is not listed on your Notice to File letter.
- The mailing address will be used for all future correspondence.

Please add any missing information and update existing details as necessary.

Click 'Next' to proceed.

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### Verify Owner and Mailing Address

[Reset Password](#)

\* = required

Owner Name:\*

Max length 30 characters

Business Name:

Max length 50 characters

Mailing Address:\*

Max length 50 characters

Mailing Address 2:

City:\*

State:\*

Zip:\*

Once the business name(s) and mailing address are verified, you will proceed to the next two screens, which include a series of questions about the business.

While only a few items are mandatory to continue, we encourage you to complete all sections as thoroughly as possible. An email address is required to enable electronic communication in case there are any questions about your business property filing.

Enter your responses on each screen and select 'Next' to continue.

The screenshot shows a web form titled "Business Property Statement E-Filing" from the Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters. The form is for "General Information (1 of 2)" and includes a sidebar with property and contact information.

**General Information (1 of 2)** \* = required

a. Type of Business:\*

b. Local Telephone #:  Fax:

Email:\*

c. Do you own the land at this business location?  Yes  No

If yes, is the name on your deed recorded as shown on this statement?  Yes  No

d. When did you start business at this location? DATE:\*

If your business name or location has changed from last year, enter the former name and/or location.

Property Information sidebar:  
Property ID: 057-240-25-004-1  
Situation: La Cumbre Plz Santa Barbara  
Owner: ABC Retailers Inc / ABC Retail Store #201  
E-Filing Contact: bpsfile@co.santa-barbara.ca.us  
Assessor Contact: (805) 568-2550  
www.SBCAssessor.com  
BPS e-Filing Help  
- FAQ's

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Business Property Statement E-Filing

General Information (2 of 2)

e. Enter location of general ledger and all related accounting records (including zip code).

f. Enter name and telephone number of authorized person to contact at location of accounting records:\*

g. During the period of January 1, 2015 through December 31, 2015

(1) Did any individual or legal entity (corporation, partnership, limited liability company, etc.) acquire a "controlling interest" (see instructions for definition) in this business entity?  Yes  No

(2) If YES, did this business entity also own "real property" (see instructions for definition) in California at the time of the acquisition?  Yes  No

(3) If YES to both questions (1) and (2), filer must submit form *BOE-100-B, Statement of Change in Control and Ownership of Legal Entities*, to the State Board of Equalization. See instructions for filing requirements.

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Property Information

Property ID  
 057-240-25-004-1  
 Situs  
 La Cumbre Ptz Santa Barbara  
 Owner  
 ABC Retailers Inc / ABC Retail Store #201

E-Filing Contact

Assessor Contact  
 (805) 568-2550

bps@files.co.santa-barbara.ca.us

www.SBCAssessor.com

BPS e-Filing Help

- FAQ's  
 - E-Filing User Guide

## Part II – Supplies and Construction in Progress (CIP)

This screen is used to report Supplies and Construction in Progress (CIP) costs for the lien date assessment. Follow the steps below to complete this section:

- Select Ownership Type and Business Description  
Use the dropdown menus to choose the appropriate ownership type and business description.
- Enter Reportable Supplies Cost  
Input the cost of supplies in the designated field. Refer to the form instructions for guidance on what to report.
- Enter Construction in Progress (if applicable)
  - Provide the amount under CIP Cost Total.
  - Enter a brief description in the corresponding field.
- Upload CIP Details (Optional)
  - To attach supporting documentation, click 'Upload CIP Details'.
  - Only PDF files are accepted.
- Add Remarks (Optional)  
Use the Remarks field to include any notes relevant to this filing.
- Proceed to Next Page  
Click 'Next' to continue to the Cost Details page.

**Note:** You may return to this section from the 'Cost Details' page. To do so, select Supplies or Construction under the 'Other' category to modify this section.

The screenshot shows the 'Business Property Statement E-Filing' interface for 'Part II -- Supplies, Construction, Etc.'. The header includes the logo for 'The Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters' and the text 'Business Property Statement E-Filing'. Below the header, there is a section for 'Part II -- Supplies, Construction, Etc.' with a reference to 'BOE Form Instructions'. The form contains several fields: 'Ownership Type' (dropdown), 'Business Description' (dropdown), 'Supplies (cost)' (text input with a red asterisk indicating it is required), 'Construction in Progress (CIP)' section with 'CIP Cost Total' (text input showing '0') and 'CIP Description' (text input with a note 'May upload or email itemized schedule.'). There is also a 'Remarks' field with a character count of '500 characters remaining (500 maximum)'. On the right side, there is a 'Property Information' sidebar with details like 'Property ID: 057-240-25-004-1', 'Situs: La Cumbre Plz Santa Barbara', 'Owner: ABC Retailers Inc / ABC Retail Store #201', and 'E-Filing Contact' information including 'Assessor Contact (805) 568-2550', 'bpsefile@co.santa-barbara.ca.us', and 'www.SBCAssessor.com'. At the bottom, there are 'Previous' and 'Next' buttons.

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## Upload Document

Only one PDF file can be selected and submitted. However, you may repeat the process to upload multiple documents.

Select File:

No file chosen

(PDF Only)

When the PDF is selected, click on the "Submit" button to transfer the file to the Assessor. Click on "Cancel" to return to the Supplies page.

As shown below, the amounts for Supplies and Construction are carried over to the next screen: Part II – Cost Details. This page links all cost reporting categories and combines Part II, Part III, Schedule A, Schedule B, and Schedule D of Form 571-L (Business Property Statement).

To access the appropriate table, select the **underlined category description**.

**Note:** This is the default screen for all reporting categories.

**Part II -- Cost Details**

To add or change information, click underlined headings.

Schedule A	Totals	Schedule D	Totals
<a href="#">1. Machinery and Equipment</a>	0	<a href="#">Additions</a>	0
<a href="#">2. Office Furniture and Equipment</a>	0	<a href="#">Disposals</a>	0
<a href="#">3. Other Equipment</a>	0		
<a href="#">4. Tools, Molds, Dies and Jigs</a>	0	<b>Other</b>	
<a href="#">5. Computers</a>	0	<a href="#">Leases: Part III of Schedule A</a>	0
<b>Total Schedule A</b>	<b>0</b>	<a href="#">Miscellaneous</a>	0
		<a href="#">Supplies</a>	0
		<a href="#">Construction (CIP)</a>	0
<b>Schedule B</b>		<a href="#">Tenant Improvement Allowances</a>	0
<a href="#">1. Structure Items Only</a>	0	<a href="#">Remarks</a>	
<a href="#">2. Fixtures Only</a>	0		
<a href="#">3. Land Improvements</a>	0		
<a href="#">4. Land and Land Development</a>	0		
<b>Total Schedule B</b>	<b>0</b>		

[Go Back to Owner and General Information](#)

Save -- Don't Submit

Save and Submit

## Schedule A – Machinery and Equipment

This screen appears when 'Machinery and Equipment' from Schedule A is selected on the Cost Detail screen.

- Enter asset cost totals by year of acquisition.  
Previously assessed costs will be displayed, provided the property identification number has not changed. This allows you to update cost totals to reflect:
  - Disposals that occurred before the lien date
  - Additions or transfers-in from the past year
- When finished:
  - Click 'Save' to retain your entries and return to the Cost Detail page. Totals will be carried over automatically.
  - Click 'Cancel' to return to the Cost Detail page *without* saving or updating totals.

**Note:** All **Schedule A** and **Schedule B** categories function the same way as described above.

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### Schedule A Column 1 -- Machinery and Equipment

2025	<input type="text"/>	2017	<input type="text"/>	2009	<input type="text"/>
2024	<input type="text"/>	2016	<input type="text"/>	2008	<input type="text"/>
2023	<input type="text"/>	2015	<input type="text"/>	2007	<input type="text"/>
2022	<input type="text"/>	2014	<input type="text"/>	2006	<input type="text"/>
2021	<input type="text"/>	2013	<input type="text"/>	2005	<input type="text"/>
2020	<input type="text"/>	2012	<input type="text"/>	2004	<input type="text"/>
2019	<input type="text"/>	2011	<input type="text"/>	Prior	<input type="text"/>
2018	<input type="text"/>	2010	<input type="text"/>	Total	<input type="text" value="0"/>

Save

Cancel

## Schedule A – Other Equipment & Computers

### Other Equipment

When reporting costs under 'Other Equipment', a description of the assets is required. After entering the information, click 'Save' to carry the total over to the Cost Detail page.

### Computers

Computer assets are divided into two sub-categories, accessible through the same link. Enter the appropriate costs, then click 'Save'. Totals will be automatically reflected on the Cost Detail screen.

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### Schedule A Column 5 -- Computers

#### 5a. Personal Computers

2025	<input type="text"/>
2024	<input type="text"/>
2023	<input type="text"/>
2022	<input type="text"/>
2021	<input type="text"/>
2020	<input type="text"/>
2019	<input type="text"/>
2018	<input type="text"/>
2017	<input type="text"/>
Prior	<input type="text"/>
<b>Total</b>	<input type="text" value="0"/>

#### 5b. LAN Equipment and Mainframes

2025	<input type="text"/>
2024	<input type="text"/>
2023	<input type="text"/>
2022	<input type="text"/>
2021	<input type="text"/>
2020	<input type="text"/>
2019	<input type="text"/>
2018	<input type="text"/>
2017	<input type="text"/>
Prior	<input type="text"/>
<b>Total</b>	<input type="text" value="0"/>

Save

Cancel

## Schedule D – Additions and Disposals

Use Schedule D to provide additional details about changes in business assets through Additions and Disposals.

- From the Cost Detail page, click on either the Additions or Disposals heading.
- Then, select the 'Add' button in the upper-right corner of the screen to enter the relevant information.
- Text boxes will appear, allowing you to specify:
  - The assets acquired or disposed
  - The date of the change
  - The acquisition cost

Refer to the screen example below for the available fields.

**Note:** Costs entered in Schedule D are not carried over to the applicable Schedule A or Schedule B categories. This prevents duplication of additions or subtractions in those schedules.

### Schedule D is for informational purposes only.

Example of the Additions entry screen is shown below.

The screenshot shows the 'Business Property Statement E-Filing' interface. At the top, there is a header for 'The Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters'. Below this is a section titled 'Acquisitions of Property Reported on Schedule D'. A legend indicates that an asterisk (\*) denotes a required field. The form contains the following fields:

- Type: A dropdown menu.
- Month and Year of Acquisition: A text input field.
- Description: A text input field.
- Cost: A text input field with an asterisk indicating it is required.

At the bottom of the form are 'Save' and 'Cancel' buttons. On the right side, there is a sidebar with the following information:

- Property Information
  - Property ID: 057-240-25-004-1
  - Situs: La Cumbre Plz Santa Barbara
  - Owner: ABC Retailers Inc / ABC Retail Store #201
- E-Filing Contact
  - Assessor Contact: (805) 568-2550



## Business Property Statement E-Filing

### Acquisitions of Property Reported on Schedule D

\* = required

Type:

Month and Year of Acquisition:

Description:

Cost: \*

#### Property Information

Property ID  
 057-240-25-004-1  
 Situs  
 La Cumbre Plz Santa Barbara  
 Owner  
 ABC Retailers Inc / ABC Retail Store #201

#### E-Filing Contact

Assessor Contact  
 (805) 568-2550  
 bpsefile@co.santa-barbara.ca.us

## Reviewing Additions or Disposals

Once you have entered the details of an acquisition or disposal and clicked 'Save', a summary screen will appear showing all reported additions or disposals.

Whether reporting **Additions** or **Disposals**, a summary will be displayed after each entry. From this screen, you can:

- **Add** another entry
- **Edit** an existing entry
- **Delete** an entry

Click 'Done' to close the summary screen and return to the Cost Detail page.

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The screenshot shows the 'Business Property Statement E-Filing' interface. At the top, there is a header for 'The Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters'. Below this, the main heading is 'Business Property Statement E-Filing'. Underneath, there is a section titled 'Acquisitions of Property Reported on Schedule D'. A sub-section 'Acquisitions This Reporting Year' contains two buttons, 'Add' and 'Done', and a message: 'Please include acquisition costs in the year acquired on the appropriate schedules. The system will not make automatic adjustments. Thank you.' Below this message, it states 'No acquisitions on file.' On the right side of the interface, there is a 'Property Information' sidebar with the following details: Property ID: 057-240-25-004-1, Situs: La Cumbre Plz Santa Barbara, Owner: ABC Retailers Inc / ABC Retail Store #201. Below this is an 'E-Filing Contact' section with Assessor Contact: (805) 568-2550 and email: bpsefile@co.santa-barbara.ca.us.

## Reporting Equipment Leases

The process for reporting equipment leases is like entering Additions or Disposals. Enter the required information, then click 'Save' to continue to the Lease Summary screen.

**Leases** \* = required

Lessor Name:\*

Lessor Mailing Address:

Tax Obligation:

Type:

Year of Acquisition:\*

Year of Manufacture:

Description & Lease or ID Number:\*

Cost to Purchase New:\*

Annual Rent:

Save Cancel

**Property Information**

Property ID  
057-240-25-004-1

Situs  
La Cumbre Plz Santa Barbara

Owner  
ABC Retailers Inc / ABC Retail Store #201

**E-Filing Contact**

Assessor Contact  
(805) 569-2550

bposefile@co.santa-barbara.ca.us

www.SBCAssessor.com

**BPS e-Filing Help**

- FAQs
- E-Filing User Guide
- BOE Form Instructions

Much like the Additions and Disposals summary screens, the Equipment Lease summary allows you to edit or delete previously entered leases, add a new lease, or select 'Done' to return to the Cost Detail screen.

**Note:** Costs of assets reported under the Leases and Miscellaneous sections should not be entered into Schedules A and B. Please refer to the form instructions for more details.

**Leases (Part III of Schedule A – Property Belonging To Others)**

**Leases** Add Done

No leases on file.

**Property Information**

Property ID  
057-240-25-004-1

Situs  
La Cumbre Plz Santa Barbara

Owner  
ABC Retailers Inc / ABC Retail Store #201

**E-Filing Contact**

Assessor Contact

Screen when select 'Add' button in Miscellaneous category:

**County of Santa Barbara**  
**California**

**The Office of Joseph E. Holland**  
County Clerk, Recorder and Assessor  
Registrar of Voters

### Business Property Statement E-Filing

Miscellaneous \* = required

Description:\*

Year Acquired:\*

Cost:\*

**Property Information**

Property ID  
057-240-25-004-1

Situs  
La Cumbre Plz Santa  
Barbara

Owner  
ABC Retailers Inc / ABC  
Retail Store #201

**E-Filing Contact**

Assessor Contact

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## Tenant Improvement Allowances

If applicable, Tenant Improvement Allowances can be accessed from the Cost Detail page under the 'Other' category. This page is also accessible from the Structure and Fixtures pages.

Report any allowances received during the reporting period that **are not reported on Schedule B**.

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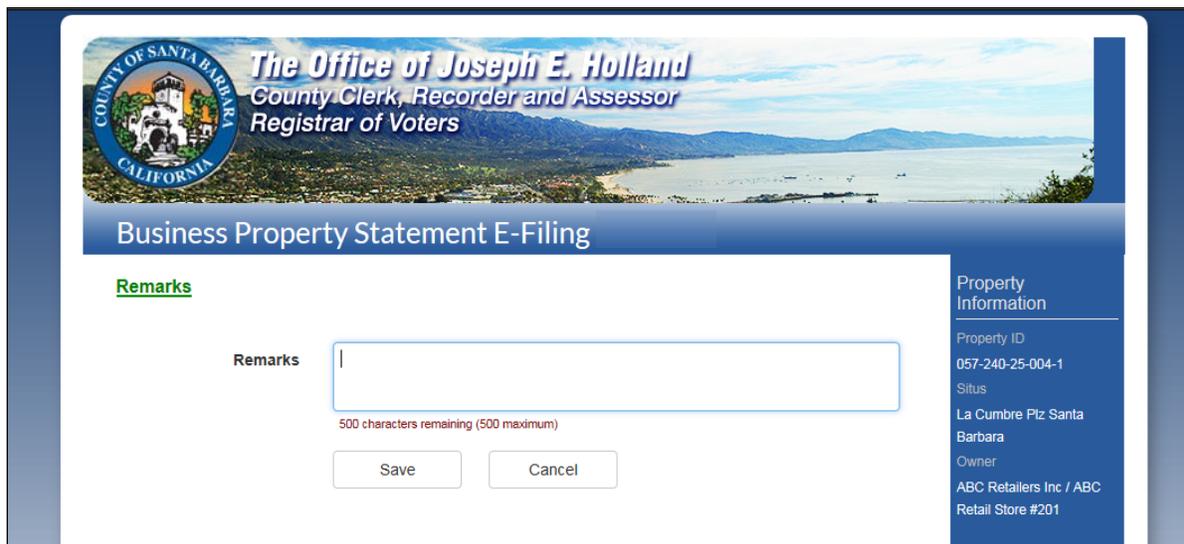
The screenshot shows a web interface for the Santa Barbara County Assessor's Office. At the top, there is a header with the county seal and the text: "The Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters". Below this is a blue banner that reads "Business Property Statement E-Filing". The main content area is titled "Tenant Improvement Allowances" in green. It contains the instruction: "If you received allowances for tenant improvements for the current reporting period that are not reported on Schedule B, then enter the amount below." Below the instruction is a text input field, followed by "Save" and "Cancel" buttons. On the right side, there is a "Property Information" sidebar with the following details: Property ID: 057-240-25-004-1, Situs: La Cumbre Plz Santa Barbara, Owner: ABC Retailers Inc / ABC Retail Store #201.

You can select 'Remarks' on the Cost Detail page to attach notes to your filing. This is the same 'Remarks' section used on the Supplies page.

Please include any notes about changes in reporting from the previous year, if applicable.

Remember to select 'Save' to attach your note to the filing.

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The screenshot displays the 'Business Property Statement E-Filing' interface. At the top, there is a header for 'The Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters' with the County of Santa Barbara logo. Below the header, the title 'Business Property Statement E-Filing' is shown. The main content area is divided into two sections: 'Remarks' and 'Property Information'. The 'Remarks' section features a text input field with a cursor, a character count of '500 characters remaining (500 maximum)', and 'Save' and 'Cancel' buttons. The 'Property Information' sidebar on the right lists details such as Property ID (057-240-25-004-1), Situs (La Cumbre Plz Santa Barbara), and Owner (ABC Retailers Inc / ABC Retail Store #201).

When comments are attached, an 'X' will appear next to the 'Remarks' heading, as shown below.

Remarks can include a variety of notes, such as information on Land Development costs or requests for copies of value calculations.

If you have any questions about E-filing your statement, please contact our office directly.

### Business Property Statement E-Filing

**Part II -- Cost Details**  
**To add or change information, click underlined headings.**

Schedule A	Totals	Schedule D	Totals
<a href="#">1. Machinery and Equipment</a>	0	<a href="#">Additions</a>	0
<a href="#">2. Office Furniture and Equipment</a>	0	<a href="#">Disposals</a>	0
<a href="#">3. Other Equipment</a>	0	<b>Other</b>	
<a href="#">4. Tools, Molds, Dies and Jigs</a>	0	<a href="#">Leases</a>	0
<a href="#">5. Computers</a>	0	<a href="#">Miscellaneous</a>	0
<b>Total Schedule A</b>	<b>0</b>	<a href="#">Supplies</a>	0
		<a href="#">Construction (CIP)</a>	0
<b>Schedule B</b>		<a href="#">Tenant Improvement Allowances</a>	0
<a href="#">1. Structure Items Only</a>	0	<a href="#">Remarks</a>	x
<a href="#">2. Fixtures Only</a>	0		
<b>Total Schedule B</b>	<b>0</b>		

**Property Information**

Property ID  
057-240-25-004-1

Situs  
La Cumbre Plz Santa Barbara

Owner  
ABC Retailers Inc / ABC Retail Store #201

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**E-Filing Contact**

Assessor Contact  
(805) 568-2550

bpsefile@co.santa-barbara.ca.us

www.SBCAssessor.com

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**BPS e-Filing Help**

- FAQ's
- E-Filing User Guide
- BOE Form Instructions

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At any time on the Cost Detail page, you can select the 'Save – Don't Submit' button near the bottom of the screen to save your progress and complete your work later.

A notification will confirm that the file has not been submitted.

You may also print a draft version of the Business Property Statement, which will include the costs entered so far.

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The screenshot shows the 'Business Property Statement E-Filing' page for the Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters. The page features a header with the county seal and a scenic background image. The main content area displays a green notification: 'Property Information Saved -- Not Submitted'. Below this, it states that the business property information has been saved but not submitted to the Assessor's Office, and provides instructions on how to proceed before the filing deadline. A note mentions that it may take a few minutes for the document to appear and advises disabling pop-up blockers. There are four buttons: 'Print Forms in Current Window' (with a checkbox), 'Print Business Property Statement Form 571-L', 'Print Additions/Disposals Supplemental Form 571-D', 'Login for Another Property', and 'Log Out'. A right-hand sidebar contains 'Property Information' (Property ID: 057-240-25-004-1, Situs: La Cumbre Plz Santa Barbara, Owner: ABC Retailers Inc / ABC Retail Store #201), 'E-Filing Contact' (Assessor Contact: (805) 568-2550, email: bpsefile@co.santa-barbara.ca.us, website: www.SBCAssessor.com).

Once all asset information is fully entered and you are ready to file, select the 'Save and Submit' button on the Cost Detail page.

Complete the **Declaration by Assessee** section by entering the requested information in the appropriate fields.

Entering your user-created password for this account will serve as your electronic signature, declaring that the reported costs are correct and complete.

**Please note:** Any amendments to your filing after submission must be made via a paper submittal, as the E-filing system does not accept modifications once 'Save and Submit' has been selected.

**The Office of Joseph E. Holland**  
County Clerk, Recorder and Assessor  
Registrar of Voters

### Business Property Statement E-Filing

[Declaration by Assessee](#)

I declare under penalty of perjury under the laws of the State of California that I have examined this property statement, including accompanying schedules, statements or other attachments, and to the best of my knowledge and belief it is true, correct and complete and includes all property required to be reported which is owned, claimed, possessed, controlled, or managed by the person named as the assessee in this statement at 12:01 a.m. on January 1, 2019

• = required

Name of Assessee or Authorized Agent:

Title:  Date: 1/24/2019

Name of Legal Entity (other than DBA):

Federal Employer ID Number:

Preparer's Name and Address:

Preparer's Telephone Number:  Title:

Re-enter Password:

Before submitting this statement, you may review the Form 571-L by clicking **View Statement** below. The statement will appear in a separate window or tab as a PDF document.

Once you **Submit** the statement, you cannot update it online. If you need to hold off on submission, you can select **Cancel** to return to the previous screen.

In lieu of a written signature, the entry of your password is accepted as a legal substitute.

**Property Information**

Property Number  
085-141-07-004-0

Situs  
811 E Ocean Ave Lompoc

Owner  
ABC Retailers Inc / ABC Retail Store #201

**E-Filing Help**

- Form Instructions
- E-Filing User Guide
- FAQ's

**E-Filing Contact**

TEST Business Division  
(805) 968-2550

bpsefile@co.santa-barbara.ca.us

www.SBCAssessor.com

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Select the 'Save and Submit' button to file your statement. You will then receive a time-stamped receipt with a confirmation number, as shown below.

The first two buttons will generate a PDF in a new window, allowing you to print and/or save your statement. Please note that the confirmation number will also appear in the Property Statement.

If you have a pop-up blocker enabled or encounter printing issues, check the box labeled 'Print Forms in Current Window' before printing.

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The screenshot shows the 'Business Property Statement E-Filing' confirmation page. At the top, there is a header for 'The Office of Joseph E. Holland, County Clerk, Recorder and Assessor, Registrar of Voters' with the Santa Barbara County logo. The main content area is titled 'Business Property Statement E-Filing' and features a green heading 'Property Information Saved and Submitted'. Below this, the following information is displayed:

- Property #:** 057-240-25-004-1
- Confirmation #:** Y-36948866
- Submitted:** 2/16/2016 7:24:32 AM

Below the submission details, there is a red warning message: 'Please note that it may take a couple of minutes for the generated document to appear. It's important that any pop-up blockers be temporarily disabled to view the forms.' This is followed by a checkbox labeled 'Print Forms in Current Window' which is currently unchecked. There are four buttons: 'Print Business Property Statement Form 571-L', 'Print Additions/Disposals Supplemental Form 571-D', 'Login for Another Property', and 'Log Out'. At the bottom of the main content area, it states: 'Your statement has been submitted. Thank you for utilizing the Santa Barbara County Assessor's E-filing program.'

On the right side of the page, there is a blue sidebar with the following sections:

- Property Information:** Property ID: 057-240-25-004-1, Situs: La Cumbre Plz Santa Barbara, Owner: ABC Retailers Inc / ABC Retail Store #201
- E-Filing Contact:** test env- 020416 (805) 568-2561, bpsefile@co.santa-barbara.ca.us, www.SBCAssessor.com
- BPS e-Filing Help:** - FAQ's, - E-Filing User Guide, - BOE Form Instructions

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Retrieval of filed Business Property Statements is available only for the current lien year. The E-file Assessor System remains active through the end of May to allow you access to save and/or print your annual Form 571-L.

Thank you for utilizing the Santa Barbara County Assessor's E-filing program.

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